



DEPARTMENT OF THE ARMY  
HEADQUARTERS, UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND  
102 MCNAIR DRIVE  
FORT MONROE, VIRGINIA 23651-1047

REPLY TO  
ATTENTION OF

ATBO-BP

28 Jul 09

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Change 1 to TRADOC Base Realignment and Closure (BRAC) 2005 Military Personnel (MILPER) Management and Services Policy Guidance (Establishment of Provisional Units with an associated Derivative Unit Identification Code (DUIC))

1. References:

- a. AR 220-5, Designation, Classification, and Change in Status of Units, 15 April 2003.
- b. AR 220-20, Army Status of Resources and Training System (ASORTS)—Basic Identity Data Elements (BIDE), 19 March 2004.
- c. TRADOC Base Realignment and Closure (BRAC) 2005 Military Personnel (MILPER) Management and Services Policy Guidance, 11 July 2008.
- d. MILPER Message, AHRC-PL-PN, 15 Jul 08, subject: Base Realignment and Closure (BRAC) Planning Guidance.

2. **Purpose.** To assist TRADOC commanders with the establishment of provisional units during the BRAC transition period. This change does not alter the original TRADOC BRAC 2005 MILPER Management and Services Policy Guidance dated 11 Jul 08, but rather appends the original guidance.

3. **Applicability.** This change is applicable to U.S. Army Transportation Center and School; Ordnance Mechanical Maintenance Center and School; and the Ordnance Munitions and Electronics Maintenance School.

4. **Background.** In order to ensure training and support remains uninterrupted for all TRADOC units inactivating prior to end of mission, provisional units with an associated DUIC, must be established to ensure appropriate command and control, personnel, finance, administrative, logistical and UCMJ support continues for its assigned personnel until the unit's mission at current location is complete. In accordance with references, TRADOC units that inactivate prior to end of mission will be designated as provisional units by HQ TRADOC DCS, G-1/4, and DCS, G8 in coordination with the parent unit.

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5. In order to establish provisional units, the following actions must occur immediately for those units inactivating in current Fiscal Year (FY) or not later than 12 months prior to a unit inactivation date:

- a. Commanders must submit, through command channels to TRADOC AG, a request for extension of Command Select List commander to completion date.
- b. Submit a personnel roster to DCS, G-1/4, AG Directorate, (Mr. Nate House, 757-788-5060, [nathan.house@us.army.mil](mailto:nathan.house@us.army.mil)) that must be retained to perform mission until completion date.
- c. The unit will submit a request for orders to identify the provisional unit's name, DUIC (associated with parent command), activation and deactivation dates of provisional unit, unit location and its assigned parent unit to DCS, G-8, (Geri Foster, 757-788-3334, [geri.foster@us.army.mil](mailto:geri.foster@us.army.mil)). Provisional units will not exceed a 2 year period. The new unit's title must contain the word "provisional."
- d. Report organization and discontinuance of provisional units to the TRADOC Military History Office for further reporting to the Center of Military History (DAMH-FPO).

6. Personnel and finance support will continue to be provided by the local servicing installation. Provisional units must be integrated into the installation Uniform Code of Military Justice structure.

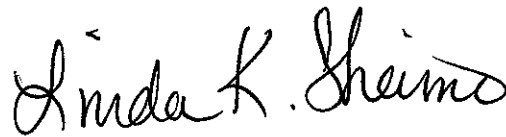
7. Provisional unit will remain fenced. No requisitions for replacements into provisional unit will be submitted. Replacement flow will be stopped into provisional unit unless otherwise requested by the commander. Personnel actions (i.e., requests for extensions/deferments) will be handled on a case by case basis by TRADOC AG and U.S. Army Human Resources Command. Units must coordinate with Installation Military Personnel Division to ensure Soldiers are assigned to provisional unit.

8. Commanders of the provisional units will follow original TRADOC BRAC 2005 MILPER Management and Services Policy Guidance dated 11 Jul 08, for reassignment of personnel prior to provisional unit inactivation/discontinue date.

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9. Points of contact are Mrs. Mary Smith-Hewitt, DSN 680-5081, (757) 788-5081,  
mary.a.smith@us.army.mil; Mr. David Landers, DSN 680-5082, (757) 788-5082,  
david.land@us.army.mil; Mr. Nate House, DSN 680-5060, (757) 788-5060,  
nathan.house@us.army.mil.



LINDA K. SHEIMO  
COL, GS  
Adjutant General

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